Aspen Junior Hockey (AJH), one of Colorado’s premier player & character development organizations is currently hiring for an Executive Director to assist them in becoming a World Leader in positively impacting the lives of student-athletes through the game of hockey.

**AJH Goals**

- Inspire and develop, athleticism, teamwork, dedication, and respect
- Provide positive role models, clear communication of expectations and accountability
- Provide innovative programming to maximize hockey and life skills
- Make hockey welcoming, fun, and accessible for all
- Develop a strategic plan that assists the development of all players regardless of level in hockey and skating skills.

**Aspen Junior Hockey, Executive Director**

Under the general supervision of the Board of Directors for AJH. Responsible for the overall administration and management of the organization. The Executive Director is to perform all duties with integrity, fairness, honesty and transparency. The Executive Director is to provide a high level of professionalism and customer service at all times. This includes establishing and maintaining cooperative working relationships with staff, vendors, contacts, stakeholders and members.

**Primary Responsibilities include but are not limited to:**

- Build relationships that positively impact the lives of all student-athletes athletically, academically and personally
- Build personal and professional relationships with fellow staff members, board members, student-athletes, their families and all members of the hockey community
- Recruitment and retention of the world-class coaching staff to provide consistency and quality of delivery
- Implement and execute the coach evaluation process, to ensure that all coaches receive ongoing & consistent performance-based feedback that is in line with the AJH coaching/style of play.
- Ensure that staff have a coaching growth plan and provide support to the delivery & content of the staff enrichment program
- Ensure that feedback is provided on an ongoing basis & in line with the competitive calendar, both at the end of the spring & fall seasons. This feedback should be designed to retain players & grow player numbers
- Recruitment of new players for the AJH program though learn to skate and other introduction to hockey programs
- Development of players across the organization regardless of level in setting and achieving goals, skills and skating ability.
- Ensure through clear, consistent & professional communication that all parents are clear in their understanding of the role parents play in the development of their children. The opportunities available & the expectations placed on parents with regards to practice & game day
- Drive the marketing, recruitment & registration of participants in the AJH Development
- Plan on and off-ice sessions consistent with AJH’s Hockey Model
- Execute all training/practice plans
- Ensure all student-athletes are training in a safe, positive environment, one that is consistent with AJH and USA Hockey standards
- Coordinate and execute marketing efforts
- Prepare and oversee events and activities
- Adhere to a budget and provide requested updates
- Build new partnerships with town programs, local programs, parks and recreation departments and any other vendor that offers hockey programming
- Provide monthly updates to the AJH board

The following qualifications are considered assets when applying for this position:

- Past junior, collegiate and/or professional hockey playing and coaching experience
- Past business operations/organizational experience, hockey-related preferred
- Bachelor’s degree

The base salary will be competitive and commensurate with experience. This position comes with full benefits and will include an incentives package.