Lake Superior State University – Women’s ACHA Division 2 Hockey Head Coach

Lake Superior State University (LSSU) invites applicants and nominations for Head Coach of the Women’s ACHA Division 2 Hockey team. This opportunity occurs at an exciting moment of growth and innovation as President Rodney S. Hanley and his new leadership team are building the strategic vision that will shape the future of LSSU.

The Head Coach will be an enthusiastic and entrepreneurial individual that works closely and collaboratively with the Director of Club Sports to develop and manage a Division 2 ACHA hockey program at a campus steeped in hockey tradition. The hockey program will also strengthen enrollment and retention, contribute to an exciting student experience, and boost LSSU’s visibility.

The Head Coach will be actively involved in recruiting club student-athletes, which may include overnight travel. This role requires budget management experience, attention to detail, and high organizational and coordination skills. The Head Coach will oversee practices and game schedules and support travel. The Head Coach will actively promote ACHA Hockey to prospective students when they are on-campus.

The successful candidate will add value to the student-athlete experience and campus environment through athletic competition and will:

- Develop and execute a recruitment plan to identify and enroll student-athletes that will create and sustain a successful academic career at LSSU.
- Plan, implement, and oversee all practices and scheduled contests to provide a positive and competitive experience for student athletes.
- Establish and enact team rules and protocols appropriately.
- Prepare and maintain team budget, manage arrangements for transportation, hotels, meals, and officials.
- Foster the personal development and competitive spirit of student-athletes while supporting their educational experience. Conduct participant ejection/disciplinary hearings as necessary.
- Emphasize and promote academic progress, resulting in strong academic performance, retention and graduation rates. Track student-athlete eligibility based on GPA and provide academic intervention as needed.
- Provide team supervision at all competitions.
- Interpret and implement the rules and regulations of the team, the department, and the University.
- Represent the university and team at all appropriate athletic events (e.g. competitions, conferences, and university sanctioned programs).
- Develop, coordinate, and oversee fundraising activities to supplement team expenses such as travel and team apparel.
- Meet with and report to the Director of Club Sports regularly.
- Select and supervise assistant coaching and support staff.
- Report yearly statistics and ensure full compliance with ACHA Conference regulations.
- Support evaluation and assessment efforts, including measurement of participant satisfaction, student learning, rules, policies, and processes to improve program quality.
- Perform other duties as assigned.

Minimum qualifications:
- Bachelor’s degree in Recreation, Sports Management, Sports Studies, Kinesiology, or related field required; or 2-4 years of relevant experience.
● Ability to work within a team, motivate others, and be available and willing to work a flexible schedule including weekends and evenings.
● Highly skilled in communication (written and verbal), motivation, organization, and relationship development.
● Possess valid driver’s license to conduct travel and recruitment off campus as required. Possess valid passport or enhanced Driver’s License with capability to travel in Canada.
● Advanced knowledge of all applications of the Microsoft Office Package, including Word, Excel, and PowerPoint, as well as the ability to stay current with emerging office technologies.
● Demonstrated budget management experience and ability to work within confines of a budget.
● CPR/First Aid/AED certification required or ability to obtain within 60 days of commencement of employment.
● Commitment to integrity of the Club Sports program and the concept of the student-athlete.
● Knowledge of ACHA rules and regulations.

Preferred Qualifications
● Master's Degree in sports management, recreation, business administration, or related field.
● 3-5 years of coaching at AAA, high school, collegiate level
● Minimum USA Hockey Certification of a level 3.
● Experience with facility and risk management.

Competitive salary starting at $25,000 based upon qualifications and may be increased based on motivation, skills, experience, and the ability to assemble a competitive team. This position is a tremendous opportunity in the higher education athletics arena. If you have the desire to have an impact on the lives of students and are highly motivated to make a difference submit your application today. Applications will be accepted online at https://jobs.lssu.edu until the position is filled. For maximum consideration, submit your application (resume and cover letter) by May 16, 2020. For questions please contact Human Resources at humanresources@lssu.edu.

Lake Superior University is located in Sault Ste. Marie, Michigan, bordering Canada and between Lakes Superior and Huron. With four beautiful seasons, it’s a prime location for any outdoor enthusiast and is home to a rich athletics tradition, particularly in hockey.