Title: Hockey Director (Austin, TX)
Date: 4/3/2020
Hiring Manager: Program Manager
Status: Full Time (Exempt with Benefits [Health, Dental, Life, 401k])
Salary: $40,000-55,000 per year
Program Benefit: 100% discount on all programs

About Chaparral Ice
Chaparral Ice is Austin’s premiere ice facility located at the heart of Northcross Center. As the only NHL regulation-size rink and full-service pro shop open to the public in the city, the center caters to all skill levels across nearly every sport or show on ice. For over 20 years, Chaparral Ice has provided a first-class ice experience for the Austin community, no matter the activity. The center, now owned by Ryan Raya, has fostered a community of its own as a longstanding host of ice sports, from amateur hockey to its association with Cedar Park’s Texas Stars. Today, the facility is a gathering place for communities of figure skaters, hockey fans, kids’ camps and snow-shy Texans looking to escape the summer sun.

Links:
http://chaparralice.com/
https://www.facebook.com/chapiceaustin/
https://twitter.com/chapiceaustin

POSITION SUMMARY:
Chaparral Ice is looking to fill the role of Hockey Director. Duties would include running power skating classes, high level skills clinics, and coordination of High School/Adult/Learn to Play programs. Ideal candidate has these strengths:

- **Growth**: Primary focus of this role, requires history of successful grass roots efforts, interactions with schools/social organizations, management of brand, and ability to create the love of hockey resulting in non-traditional market enrollment in the Chaparral programs
- **Customer Service**: Ability to serve our customers respectfully and efficiently. Understand that the customer is our number one priority, and serving them is what will make us successful
- **Communication**: Able to interact professionally with colleagues, clients, and company personnel, able to clearly and effectively communicate information both orally and in writing
- **Training**: Able to clearly document company procedures and policies and train staff and employees on these company procedures and policies
- **Hockey Ability**: extensive background in hockey coaching and/or playing at NCAA/Junior A/Pro Level and ability to relate well to youth hockey players 3-18 years old, as well as learn how to use the products we sell (hockey as well as figure skating)

KEY RESPONSIBILITES:

- Organize, plan, and execute on-ice classes including but not limited to power skating, shooting and stick handling clinics, ADM age appropriate station-based practices.
- Coaching weekly hockey learn to play classes and skills and drills classes
- Organize and oversee high school and adult hockey leagues
- Coordinate with facility scheduler and operations to maximize facility utilization and correct staffing
- Schedule officials and scorekeepers for leagues
- Interact with local youth hockey association to ensure quality hockey development and experience
- Oversee, schedule, and utilize off-ice training area
- Assist Program Director in project planning and execution of hockey programs
- Lead the identification of players and the marketing of relevant club information including mission, goals, program structure, coaching expertise and success to prospective players and their families
- Be chief hockey ambassador scheduling and attending as many school, PTA, public event, public skate, and other marketing events year-round as needed
- Oversee the planning and implementation of a successful hockey skill and strategy development, and hockey specific strength & conditioning programs, using USA Hockey ADM principles for players beginning at age 3 and progressing through age 18
- Be primary coach of hockey with focus on establishing fundamentals for the pyramid of our organization and directly oversee, implement, streamline, and coordinate development efforts from Try Hockey for Free events through Learn to Play up to and including House and Travel League at the team/ coach level
- Capacity to provide on-going program evaluation and individual progress reporting for coaches and players alike
- Oversee the compilation of a standardized skill instruction database (written and video) using USA Hockey and resources for use by all players and coaches with appropriate beginner, intermediate and advanced skill progression
- Run rink based summer hockey camps
- Other duties as required

QUALIFICATIONS:

- Education/Experience: High School Diploma Required. 5 year of head coaching experience required. 3 years of work around growth based initiatives required.
- A strong belief and knowledge of the American Development Model (ADM) and fun based development
- Efficient organizational, leadership, communication, and administrative skills with a commitment to follow-through
- Excellent communication (oral and written), leadership, problem solving and interpersonal skills
- High-energy and passionate about youth hockey
- Must be able to work in the USA
- NCAA, Junior A or USAH level playing experience or higher
- Secondary education or area applicable coaching experience (5 year minimum)
- Love for the sport of hockey and introducing it to others
- Must enjoy working with youth and adult learners
- Must have USA Hockey CEP coaching certificate
- Ability to work early mornings, nights, weekends and holidays in addition to traditional business hours, is required
- Must be able to lift or move items weighing up to 75 pounds
- Proven ability to multitask in a fast-paced environment
- Proficient in Microsoft office software
- Bilingual Spanish/English a plus

WORK ENVIRONMENT:

The essential functions of this position are performed indoors and occasionally outdoors in the weather conditions prevalent at the time. The noise level in the work environment is usually moderate to loud during events and minimal during non-event times.

EQUAL EMPLOYMENT OPPORTUNITY:

Chaparral strongly supports equal employment opportunity for all applicants regardless of race, color, religion, sex, gender identity, pregnancy, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, sexual orientation, genetic information, or any other characteristic protected by state or federal law.
HIRING PRACTICES:

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.

Applicants for employment in the U.S. must possess work authorization, which does not require sponsorship by the employer for a visa.

APPLICATION PROCESS:

Send resume along with introductory letter to avaught@chaparralice.com.