



**SOUTH KENT**  
SCHOOL

**Position: Director of Hockey**

**Supervisor: Athletic Director**

**Location: South Kent, Connecticut**

**Status: Full-Time**

*South Kent School prepares young men to succeed in college and thrive as thoughtful and engaged citizens in a rapidly changing and intensely competitive world.*

South Kent School, established in 1923, is a college preparatory school for boys in grades 9 through 12, nestled in the hills of picturesque northwestern Connecticut. South Kent School's academic, athletic, and community life programs align to develop thriving young men. Using our contemporary expertise in male adolescent education, we are constantly evolving and adapting our instruction to ensure we are providing students with the skills and character development they need to succeed in college and the world beyond.

**Job Summary:** The Director of Hockey is responsible for the development and maintenance of an effective and nationally competitive Hockey program. The recruitment and retention of quality student-athletes in this program will be integral to this position. The Director of Hockey is responsible for all aspects that relate to the hockey program to include the ongoing development of the student-athlete in conjunction with the high moral standards and mission of South Kent School. The Director will be responsible for pursuing performance excellence through shared goals, shared leadership, collaboration, open communication, clear role expectations, early conflict resolution, and a strong sense of accountability and trust among its four hockey teams and coaches. The Director will also be expected to promote the physical, intellectual, and social growth of our student-athletes.

**Responsibilities:**

**Coaching:**

- Provide a framework for student-athletes to perform to their potential by teaching and developing skill levels and game strategies for all team members during practice sessions in preparation for their use during competition while utilizing proper judgment in the instruction and expectations while operating with the highest possible safety standards observed.
- Work closely with Admissions in building a complete roster of student athletes in compliance with School assigned tuition revenue targets.
- Understand and comply with all rules and regulations set forth by South Kent School, South Kent School Athletics and conference.
- Create an environment through instruction and modeling for student-athletes to observe and learn integrity, camaraderie, and respect in order to provide a positive environment for all student-athletes.
- Provide guidance to student-athletes through teaching life skills and social responsibility in order to improve their physical, intellectual, and social maturity.



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- Teach and set expectations of appropriate team conduct during competition, travel, practice, and at any other times when the team is representing South Kent School.
- Serve as a resource to student-athletes navigating the balance of academic, athletic, and community life demands appropriately.
- Actively initiates and engage in the process of helping South Kent School student-athletes with their respective recruiting and college placement
- Act as a professional and positive representative of South Kent School and Athletic Department.
- Manage, inventory, update equipment, and assist with the management of all practice and game facilities utilized by the team.
- Manage program operating budget in accordance with South Kent School budgetary guidelines and procedures.
- Organize and conduct sports camps or clinics when/where possible
- Supervise, manage, organize, and mentor coaching staff

### **South Kent School Duties:**

- Obtain Public Passenger Endorsement License
- Afternoon, evening, and weekend responsibilities as assigned on campus
- Supervision of a cohort of student advisees
- Participate in Community Life activities
- Participate in Cardinal Saturday morning activities when applicable
- Supervise campus jobs area
- Attend formal meals
- Attend Chapel

### **Qualifications:**

#### **Education and/or Experience:**

- Bachelor's degree (required)
- Expertise in the sport having a minimum of 5 years of progressive coaching experience at the high school level and/or above. Private school/boarding school coaching experience highly desirable
- Management and Budget experience (preferred)
- Successful recruiting and retention experience (required)

#### **Human Relations Skills:**

- Excellent organizational, communication and leadership skills; whether dealing with individuals or groups and an ability to work well with different constituents
- Ability to effectively analyze and teach the fundamental skills and strategies of the sport
- Ability to successfully motivate all associated with the team
- Ability to maintain confidentiality of records and information
- Excellent oral and written communication skills



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- Positive attitude towards South Kent School and all of its programs is essential
- Ability to handle multiple tasks simultaneously

**Compensation:**

Compensation is competitive and includes year-round housing plus utilities and meals when school is in session. Health and retirement benefits, including TIAA-CREF, are part of the compensation package. Funding exists to support advanced degree work, as well as participation in professional growth opportunities such as conferences and workshops.

All interested applicants should submit their cover letter, resume, references, and any questions to South Kent School at the following email: [employment@southkentschool.org](mailto:employment@southkentschool.org).

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities, or physical requirements. Nothing in this job description restricts the School's right to assign or reassign duties and responsibilities to this job at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

South Kent School is an equal-opportunity employer. We celebrate diversity and are committed to creating an inclusive and safe environment for all employees.