

Head Coach Women's Ice Hockey

Indiana Tech is a thriving, independent, teaching-oriented institution with a focus on career-oriented programs in business, engineering, information technology and computer science, criminal justice, life sciences, human services, and many other concentrations. Indiana Tech enrolls nearly 1,500 students in its traditional undergraduate programs on its picturesque main campus and nearly 5,000 students in its College of Professional Studies programs online and onsite at 15 regional locations. Degrees are offered at the associate, bachelor's, master's, and doctoral levels.

Over 41% of our students are either globally or domestically diverse; this contributes to our unique vibrant and inclusive campus community. All academic programs are designed to provide students with relevant and practical experiences, including an emphasis on internships. The university is accredited by the Higher Learning Commission.

Indiana Institute of Technology embraces diversity and equal opportunity intentionally. We are committed to building a team that represents a variety of backgrounds, perspectives, and skills. We believe that diversity and inclusion among our employees is critical to our success with respect to educating our students to become global citizens. Indiana Tech is an Equal Opportunity Employer.

Indiana Tech has big plans for its future. Learn more at [Indiana Tech Strategic Plan](#).

General Summary

The Department of Athletics at Indiana Tech serves as an integral part of the university and is an important participant in its mission. The commitment of the Department of Athletics is to enhance the student experience and to provide quality programs that are competitive, fun, and meaningful in an atmosphere that promotes success within the spirit of fair play, sportsmanship, and integrity.

Essential Duties & Responsibilities

- Plan, develop, and administer all aspects of the women's ice hockey program
- Formulate and administer team policies aligning with the philosophy of the institution
- Select, supervise, and mentor assistant coaches for the program
- Recruit and retain specific enrollment numbers yearly
- Prepare students to meet eligibility qualifications for ACHA, CCWHA, and Indiana Tech
- Support the mission, vision, and strategic plan of Indiana Tech
- Prepare and effectively and responsibly administer the program budget
- Purchase needed equipment and supplies necessary for short-term and long-term objectives of the program, maintain appropriate inventory
- Prepare, maintain, and schedule facilities for practices, games, and meetings in collaboration with men's hockey coach and others
- Publicize the program in collaboration with the Sports Information Office
- Provide a written evaluation of the program at the conclusion of each season
- Execute secondary duties within the department such as site Supervision of assigned sporting events throughout the academic year
- Complete other duties as assigned by the head coach or the athletic direction

Procedures

- Health and Safety
 - Help obtain medical exams, participation releases from players, and other identified paperwork as needed by the institution and athletic training staff
- Conduct of Players
 - Rules
 - Enforcement
 - Disciplinary Action
- Publicity
 - Responsible for reporting scores and stats of each game to the SID and working with the staff to report on program results
 - Provide all material necessary to the Sports Information Director (SID) for your athletic program for the ACHA and CCWHA
- Assistant Coaches
 - Hire, educate, and mentor assistant coaches
- Eligibility and Team Roster
 - Complete list of names to Athletic Director, Registrar, Financial Aid and FAR
 - Ineligible players will not dress or participate in scrimmages or contests with outside teams
- Administrative Duties
 - Submit annual and extended budgets to the Athletic Director
 - Adhere to all institutional, conference, and national policies and procedures to complete the objectives of the program and expectations of the supervisor
 - Issue and collect all equipment to/from players
- Athletic Contests
 - Responsible for players' conduct when traveling and participating in contests
 - Design and contract an approved schedule

Measures of Accomplishment

Collaborate with supervisor to determine short- and long-term goals of the program.

Qualifications

- Bachelor's Degree required, Master's Degree preferred.
- Demonstrated ability to interact with students, parents, staff, and the community in a positive way

Experience

- 3-5 years of college coaching experience preferred

Working Conditions

- Physical work and travel are required

Work is normally performed in the ice rink or athletic field setting

Application materials must include a cover letter and resume. Applicants must be prepared to provide a written response to Tech's vision and diversity statements. The position remains open until filled; a review of candidates will commence as application materials are received.

Link to Apply:

[Head Coach Women's Ice Hockey \(paycomonline.net\)](https://paycomonline.net)