



Equipment Manager Job Duties

1. Oversee the coordination of day-to-day sports equipment functions
2. Determine needs and generates requisition to acquire athletic and sports equipment
3. Establish, maintains, and reconciles uniform and equipment inventories, and oversees the maintenance of all inventory records for the program.
4. Oversees uniform and equipment distribution and retrieval at practices and on game day for both home and away games for both teams (NA3HL/NAHL teams).
5. Oversees and coordinates all game day equipment preparations and set up for games.
6. Ensures that all uniforms and related apparel and equipment are maintained in a clean and serviceable condition.
7. Performs miscellaneous job-related duties as assigned, including sharpening of all program skates, and cleaning of team locker rooms.

Minimum Job Requirements

- High school diploma or GED; at least 2 years of experience directly related to the duties and responsibilities specified.

Knowledge, Skills and Abilities Required

- Knowledge of supplies, equipment, and/or service ordering and inventory control
- Knowledge of athletic, mechanical, and electronic equipment, supplies, and/or uniform repair.
- Records maintenance skills.
- Organizing and coordinating skills.
-

Please send inquires and resume to - Corey Heon at cheon@elpasorhinos.com.

Thank you

Website: www.elpasorhinos.com | **Phone:** 915-479-PUCK (7825)

Address: 4100 E. Paisano, El Paso, TX, 79905