



**Job Title:** Athletic Trainer

**Reports To:** Dean of Residential Life

**FLSA Status:** Exempt-Full Time

The Bishop Kearney Selects Residential Hockey program in collaboration with Bishop Kearney High School empowers young men and women to reach their full potential- academically, athletically, spiritually, and socially - by providing a college preparatory, elite athletics, and a values-based Catholic education in a student-centered family atmosphere. Bishop Kearney and the Selects Program celebrates the variety of cultures, backgrounds, beliefs, and perspectives each member brings to our community. We are committed to building and sustaining an inclusive and equitable environment for our students to learn and thrive, and our faculty and staff to work and grow professionally. Every member of our community, school and beyond, contributes to the overall success we have experienced, both current and future.

**Job Purpose:**

Bishop Kearney Selects and Bishop Kearney High School are seeking to hire an Athletic Trainer. This position will work in conjunction with the sports medicine staff to coordinate the healthcare of Student-Athletes. This position will educate Student-Athletes on general health habits that will assist in injury prevention and overall well-being and will provide medical coverage at athletic events.

**Duties and Responsibilities** include the following. Other duties may be assigned.

- Daily instruction of Student-Athletes on rehabilitation exercises post injury to provide a safe return to athletic participation
- Implement the treatment, care, and rehabilitation of injuries
- Evaluate and direct the emergency medical attention given when a student-athlete is seriously injured in practice or competition
- Provide injury evaluation and tracking documentation. Provide athletic trainer certified coverage for all assigned practices and events; daily scheduling to cover practices, competition, and travel
- Clean and maintain facility and equipment.
- Fulfill assigned residence life duties
- High level of personal integrity
- Outstanding work ethic
- Strong verbal and written communication skills
- Good organizational ability and computer competency
- Demonstrated ability to inspire Student-Athletes to develop to their fullest potential and a commitment to their overall development
- Ability to adhere to all Bishop Kearney policies and regulations



- Develops and maintains good working relationships and communications at all levels of the organization
- Observes safety guidelines and follows safety procedures established by Bishop Kearney and USA Hockey
- Self-motivated with the ability to work effectively alone and within a team environment
- Other duties as assigned

**Required Education and Experience:**

- Bachelor's degree required; master's preferred
- Current CPR and first aid certification
- National Athletic Trainers Association Board of Certification (NATABOC) Certified
- Licensed or eligible to be licensed in New York State
- 1-2 years of prior experience preferred. May consider other acceptable equivalent combinations of training and experience.

**Compensation:**

The compensation range for this position is \$30,000- \$40,000 annually with the additional option of including room and board if the applicant chooses to be a live-in staff member.

**Required Skills and Abilities:**

- Work effectively with students, parents, faculty, staff, and administration.
- Demonstrated ability to handle stressful, challenging and emotionally-charged situations, create thoughtful, fair, and institutionally-aligned responses.
- Capacity to work well with ambiguity and to consider multiple perspectives.
- Excellent interpersonal skills. Excellent organizational skills. Capacity to juggle emergency management with ongoing routine projects.

**Language Ability:**

Comfortable and capable of representing the institution in multiple contexts, both orally and in writing.

**Reasoning Ability:**

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

**Computer Skills:**



To perform this job successfully, an individual should have knowledge of Microsoft Office, Google Suite, and Excel.

**Certificates and Licenses:**

- Newly hired employees will have a background check completed
- Required to completed Sexual Harassment Prevention Training, Preventing Child Sexual Abuse Training and Van Safety Training.
- Newly hired employees will be subject to an MVR check.
- AED/CPR Certification

**Physical Demands:**

While performing the duties of this job, the employee is regularly required to stand, walk, sit, use hands, reach with hands and arms, and talk or hear. The employee must occasionally lift and/or move up to 25-50 pounds. Specific vision abilities required by this job include close vision, distance vision, and peripheral vision.

**Work Environment:**

School/Dorm/Ice Rink