



Hockey Director

Job Description

Job Title: Hockey Director

Association: St. Cloud Youth Hockey Association (SCYHA)

Reports to: Executive Board

SCYHA Mission Statement:

St. Cloud Youth Hockey Association will strive toward providing all members with a positive growing environment, which enhances a competitive spirit defining sportsmanship and respect for others through the sport of hockey.

Job Summary:

The Hockey Director is responsible for providing oversight and guidance to enhance the recruitment, retention, and development of our skaters by creating, managing and coordinating programing throughout the year. The Hockey Director will also oversee the coaching staff to help cultivate a positive experience for our skaters and their families enrolled in the St. Cloud Youth Hockey Association program.

Supervisory Responsibilities:

- Will participate in hiring and supervision of coaching staff and instructors
- Will provide constructive and timely feedback to coaching staff
- Oversee SCYHA contractors (including but not limited to skating, goalie, IHS, 4check hockey, PEP, ice scheduler).

Duties/Responsibilities:

- Develop, promote, and execute the internal programs that maximizes growth, potential and operational efficiency
- Attend monthly Executive Board and Board of Directors meetings (maintain a 90% attendance rate)
- Lead off season hockey operations discussions



- Support and assist in player recruitment and retention efforts
- Assist in tournament selection
- Assist the tryout staff with processes, coordination and team selection
- Develop and oversee Hockey Operations Committee
 - Hockey operations committee will be responsible for annual team declarations
- Assist coordinators and registrar with any coach credentialing issues and specific training
- Field questions and provide guidance on coaching credentialing
- Create and implement in season dryland training programs
- Generate an association “Flight Plan” for coaches from Mites-Bantams to foster & maintain development consistency among levels
- Facilitate coach selection and provide coaching mentorship
- Submit analysis to SCYHA board members on coaching staff by monitoring and evaluating them on a regular basis
- Attend monthly Minnesota Hockey District meetings as needed
- Attend annual USA Hockey /Minnesota Hockey leadership conference (May)
- Partner with SCYHA board President and Vice President to handle coach disciplinary issues
- Perform other duties as necessary or designated by the Executive Board

Education, Experience, Skills and Abilities:

- Preferred five (5) years of ice hockey programming and management experience in public or private program, business or association.
- This role requires strong leadership, exceptional organizational skills, and in-depth knowledge of hockey
- Visionary approach to player development and programming



- The ability to develop and maintain relationships with facility staff, event organizers, hockey teams, and contractors
- Current Coaching Credentials for Mite-Bantam levels (Level 4 USA Hockey certified, Age/Skill specific modules, Safe Sport, USA Hockey Background Check, Concussion)
- Highly motivated with good leadership skills, respectful communication, and is self-motivated
- Ability to apply conflict resolution and problem-solving skills in a team-oriented environment.
- Ability to express ideas clearly through professional oral and written communication.
- Demonstrates flexibility to support program operations during nights and weekends.
- Effectively work under pressure and meet tight deadlines in a fast-paced environment.

Compensation for this position is estimated to be **\$50,000-\$75,000** annually, depending on qualifications and experience.

Interested parties should send a resume and cover letter to the email addresses shown, no later than **Monday, March 9th:**

secretary1@stcloudhockey.com

Disclaimer:

SCYHA Hockey Director may not hold any additional positions within SCYHA